

# Hellgate Meadows Residential Neighborhood Association

2625 Dublin Street ♦ Missoula, MT 59808

Board Meeting

April 16, 2024

7:00 pm, via Google Meet



Board Members Present (in person): Debbie Goertzen, John Shannon, Jim Finlayson, Kathie Snodgrass, Laura Morris, and Susan Quinn.

Jim pointed out that his name wasn't correct in two places on the February Board meeting notes. Jim moved and Debbie seconded that the meeting minutes for February be approved as revised. The motion was approved unanimously.

## Financials:

As of March 31<sup>st</sup>, the balance sheet showed \$31,537.05. There were \$24,205.90 in the bank. Accounts receivable were \$5,549.15. The variance report showed \$463.43 (\$171.67?) less income than budgeted and \$635.10 less expense than budgeted. Year to date, there was \$2,666.06 (\$508.57?) less income than budgeted and \$3,147.63 less expense than budgeted. There was a question about which line on the bookkeeper's report to use for the variation between budget and current/year-to-date income. Jim will check on it. There were \$757.83 in deposits. The bills paid included Dirtman: \$1,850, Cedar Mountain Software: \$20.00 (for web communications system), Montana Pooper Scoopers: \$250.00, NorthWestern Energy: \$150.00, and McNay & Messick: \$150.00 for filing our taxes.

Jim said that as Treasurer, he would take care of the liens, and he has a guide on how to do it. The bank account has been switched from Laura to Jim.

## Old Business:

**Street Lights:** Laura went to a Climate Smart Missoula meeting and, among other things, got references to three companies who provide solar street lights. She has contacted each of them, but only one, Green Shine, uses batteries that will stand up to our cold winters. The Board asked that Laura and/or John invite their representative, Curt Good, to talk to us at our next meeting. We could then select a luminaire model and ask for a proposal for one solar street light to be installed at the east end of the green space "island" where Dublin and Galway intersect. We would need to hire somebody to install the base as well as the lighting system.

**Bookkeeper:** Sarah Marker was proposed as our new bookkeeper, with bank access. She charges \$50 per hour, which is at the low end of the going rate. John moved and Deb seconded that we hire her. The motion passed unanimously. Ms. Marker uses QuickBooks and suggests we establish an online account for HMRNA and allow her access as bookkeeper. That way, the account would stay with HMRNA even if we needed to change bookkeepers. Although QuickBooks would cost \$100 a month, it will make our taxes easy enough that we will not need an accountant to file them. Kathie moved and Debbie seconded that we establish a QuickBooks account and provide access for Sarah.

**New Business:** There was no new business

The meeting was adjourned at 8:15 pm. The next regular Board Meeting will also be hybrid in-person and via Google Meet (<https://meet.google.com/stt-ivod-qjb>), on May 21<sup>st</sup> at 7:00 pm.

*Kathie Snodgrass*

Secretary